

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF MARYLAND**

JULIE A. SU, Acting Secretary of Labor,
U.S. Department of Labor

Plaintiff,

v.

Case No.: 8:24-cv-02345-PX

LIFELINE, INC. and
RHODA MAKINDE, an individual

DEFENDANTS' ANSWER

Comes now, Defendants Lifeline Inc. and Rhoda Makinde, through her undersigned attorneys, and files their Answer to the Complaint in the above-captioned case.

1. Paragraph 1 of the Complaint. Admitted.
2. Paragraph 2 of the Complaint. Admitted.
3. Paragraph 3 of the Complaint is Admitted.
4. Paragraph 4 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
5. Paragraph 5 of the Complaint is Admitted.
6. Paragraph 6 of the Complaint is Admitted.
7. Paragraph 7 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
8. Paragraph 8 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).

9. Paragraph 9 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
10. Paragraph 10 of the Complaint is Denied. Paragraph 10 also exhibits a racist stereotype of emigrants from Africa without a crumb of direct or circumstantial evidence. See Exhibit 1 (Declaration of Rhoda Makinde).
11. Paragraph 11 of the Complaint is Admitted.
12. Paragraph 12 of the Complaint is Admitted.
13. Paragraph 13 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
14. Paragraph 14 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
15. Paragraph 15 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
16. Paragraph 16 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
17. Paragraph 17 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
18. Paragraph 18 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).
19. Paragraph 19 of the Complaint is Denied. See Exhibit 1 (Declaration of Rhoda Makinde).

Respectfully submitted,

/s/Bruce Fein
Bruce Fein

Law Offices of Bruce Fein
300 New Jersey Avenue, N.W., Suite 900
Washington, D.C. 20001
Phone: 202-465-8728; 703-963-4968
Email: bruce@feinpoints.com
Counsel for Defendants, pro hac vice

/s/Jon S. Cardin, Esq.
Law Offices of Jon S. Cardin, PA
309 Allegheny Ave.
Towson, MD 21204
410-727-3868
Email: jscardin@hotmail.com

CERTIFICATE OF SERVICE

I hereby certify that service of the foregoing has been made on all parties of record through this Court's CM/ECF electronic filing system this 23rd day of August 2024.

EXHIBIT 1
DECLARATION OF RHODA MAKINDE

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF MARYLAND**

JULIE A. SU, Acting Secretary of Labor,
U.S. Department of Labor

Plaintiff,

v.

Case No.: 8:24-cv-02345-PX

LIFELINE, INC. and
RHODA MAKINDE, an individual

DECLARATION OF RHODA MAKINDE

Pursuant to 28 U.S.C. 1746, I, Rhoda Makinde, declare as follows:

1. I am CEO and sole owner of Lifeline, Inc.
2. I have carefully reviewed the Declarations of Jerrell Saddler and Monica Marin submitted as Exhibits A and B to the Complaint in the above-captioned case. Both Exhibits are riddled with untruths, including the gratuitous, reckless, defamatory, racist statements in the Complaint, paragraph 10, Exhibit A, paragraph 10, and Exhibit B, paragraph 11, that I sought to hire and exploit stupid, vulnerable, and impoverished “African” immigrants without a crumb of direct or circumstantial evidence. Indeed, the person responsible for hiring by Lifeline, Inc. was Jerrell Saddler, the Declarant in Exhibit B, not myself. If racism infected Lifeline’s hiring and employment practices, the carrier of the diseases was Jerrell Saddler.
3. Mr. Saddler has multiple ulterior motives for lying about Lifeline, Inc. to destroy it as a competitor of Mr. Saddler’s. A Lifeline employee, Mr. Saddler began competing with Lifeline by creating his own company “Aging in Motion, while he was still a

Lifeline employee in breach of his duty of loyalty. Attachment 1. See also https://www.dnb.com/business-directory/company-profiles/aging_in_motion_inc.548304f1d04b6f7f88704ef276b4876e.html. Mr. Saddler has stolen proprietary information and patients from Lifeline, Inc. for his own enrichment. Mr. Saddler also had a social reason to lie about Lifeline, Inc. Saddler's "significant other," David Jenkins, was fired by Lifeline on November 3, 2023, because Jenkins secretly began working for a Lifeline competitor, KBEC Group, on Lifeline's time and dime. Attachment 2. Lifeline's firing of Mr. Jenkins infuriated Mr. Saddler, his "significant other." Mr. Saddler and Mr. Jenkins orchestrated the transfers of two of Lifeline's clients to other providers, including Aging in Motion, KBEC, Individual Advocacy Group, and Project Direct DC, for self-enrichment. Further, in or about June 2023, Lifeline terminated a \$2,500.00 monthly contract with an organization Saddler owned while he worked as a Lifeline employee, which created a conflict of interest for Saddler. Attachment 3. The termination enraged Saddler. Ms. Rebecca Coker, a colleague of Saddler and Jenkins, warned me to expect retaliation, including death threats for Lifeline's termination of Jenkins. In sum, Mr. Saddler has strong personal and financial motives to tell whopping lies about Lifeline, Inc.

4. Mr. Saddler's August 13, 2024, Declaration, Exhibit B to the Complaint, is replete with falsehoods. He declares he began work at Lifeline in 2016. Exhibit B, paragraph h2. False. He began working on September 20, 2017. Attachment 4.
5. Mr. Saddler completed a W-9 Form upon hiring. But Mr. Saddler insisted on being paid as an independent contractor per Form 1099 to evade tax withholding.

6. Mr. Saddler's Declaration, Exhibit B, paragraph 2, states he was "responsible for day-to-day operations of the business, which included managing operations and hiring and promoting employees," not Rhoda Makinde. He used his position to engage in nepotism on an industrial scale, hiring numerous of his family and friends: David Jenkins, Tierra Wilson, Rebecca Coker, Wendy Grier, Terrell Danzy, Jurriaan Bolander, Abdul Gesod, Appeakorang Boakye, Oyeyemi Orebiyi, Sean Monategue, Jozanne Brown, Emmanual Turka, and Henry Dumon. All the nepotistic hires have left but for Jurrian Bolander.
7. After Mr. Saddler resigned from Lifeline in April 2024, Saddler was clueless about who exercised responsibility for the day-to-day operations of Lifeline, and who made financial decisions.
8. Mr. Saddler lied in Exhibit B, Declaration, paragraph. 6. He acknowledged in writing that Lifeline does not allow employees, including himself, to work more than 40 hours per week. Attachment 4 to this Declaration. At no time did Saddler tell Lifeline that its payroll practices were illegal.
9. Paragraph 7 of Mr. Saddler's Declaration, Exhibit B, is a complete fabrication. No overtime work was permitted by Lifeline. All Lifeline's employees were informed of that fact in writing as a condition of their employment with Lifeline. To permit overtime would drive Lifeline into bankruptcy because its government contracts did not pay for overtime work. Attachment 4.
10. Paragraphs 8-13 of Mr. Saddler's Declaration, Exhibit B, are also complete fabrications. Every assertion of Mr. Saddler's is false. Especially despicable is his racist assertion in paragraph 11 that I "would frequently hire and assign DSPs who

had emigrated from Africa to clients requiring more than 40 hours of care in a week because she believed those DSPs were financially dependent on their job and less likely to complain about their pay when they were asked to work more than 40 hours in a workweek without overtime pay.” I did not make hiring decisions. They were Saddler’s responsibility. Saddler is accusing himself of racism in violation of Title VII of the Civil Rights Act of 1964 by discriminatory hiring based on nationality.

11. Paragraph 14 of Saddler’s Declaration, Exhibit B, is false. On November 16, 2023, Saddler requested to work part-time (rather than full time) working 25 hours per week. Lifeline accepted Saddler’s request. Attachment 5. Saddler never submitted a resignation letter in December 2023. Saddler never told me he disapproved of my treatment of Lifeline employees.

12. Paragraph 16 of Saddler’s Declaration, Exhibit B, is false. Saddler did not send me the correspondence with the U.S. Department of Labor. Ayodej Odusanya sent the correspondence to me.

13. Paragraph 17 of Saddler’s Declaration, Exhibit B, is a fantasy. I changed passwords to Lifeline’s official business account with Go Daddy not in response to any investigation by DOL but in response to discovering David Jenkins’ misusing his official Lifeline password with Go Daddy to the benefit of Lifeline’s competitor and Jenkins’ new employer KBEC Group. When Jenkins was fired, I forgot immediately to end his Go Daddy Lifeline email account. A few months after Jenkins’ firing, I entered Lifeline’s Go Daddy account to remove Jenkins’ password access. Much to my astonishment and chagrin, I discovered that many other Lifeline employees, including Jerrell Saddler, Bassey Norman, Rebecca Coker, Rosemond Agyepong,

Ayodeji Odusanya, and Chigozi Nwoxu were using their Lifeline Go Daddy accounts to communicate with and perform work for KBEC or other competitors of Lifeline on Lifeline's time and dime. When I confronted them with their betrayals and disloyalties, all quit or stopped showing up for work soon after. I had their official Lifeline-Go Daddy passwords canceled or changed to prevent a repeat of Jenkins' fraudulent sabotage of Lifeline by Saddler, Norman, Agyepong, Coker, Odusanya, and Nwosu. The official password changes had nothing to do with the Department of Labor's investigation of Lifeline. I have never accessed the personal email accounts of Lifeline employees. Attachment 6.

14. Paragraph 18 of Saddler's Declaration, Exhibit B, is also false. Lifeline has no access to its payroll records with QuickBooks' Data File. The records have been withheld by Francis Awoyera & Associates, who is closely working with Saddler. Lifeline is actively seeking to retrieve its QuickBooks Data File in pending litigation. No payroll records within Lifeline's possession, custody, or control have been withheld from DOL. Lifeline is eager to share its QuickBooks Data File with DOL as soon as it obtains possession.

15. Paragraph 19 of Saddler's Declaration, Exhibit B, is internally absurd, sheer speculation, and untrue. I did not begin to fire employees after notice of the DOL investigation was received. I did not terminate any employee after March 2024. In late March of that year, two employees were released because Lifeline had lost two patients requiring downsizing to remain financially viable. Saddler's statement that I "had never fired employees in this matter prior to learning of the investigation" is another Saddler concoction.

16. Paragraph 20 of Saddler's Declaration, Exhibit B, is hearsay from a faceless, anonymous accuser with no credibility and is false from beginning to end.
17. The evidence is strong that Mr. Saddler's Declaration, Exhibit B is perjurious in multiple material respects in hopes of enriching his company Aging in Motion and retaliating against Lifeline, Inc. for firing his "significant other," David Jenkins, for defrauding Lifeline Inc. by using his official Lifeline email account with Go Daddy to assist his competing employer KBEC on Lifeline's time and dime in breach of his duty of loyalty.
18. The Declaration of Monica Marin, Exhibit A to the Complaint, is also untrue in multiple material respects.
19. The Marin Declaration, Exhibit A, paragraph 9, is false. The unwavering written policy of Lifeline, Inc. was to prohibit employees from working more than 40 hours in any week because overtime payments would not be covered by Lifeline's government contracts and would thus cause Lifeline to go bankrupt. Attachment 4.
20. Marin Declaration, Exhibit A, paragraph 10, is also untrue. Lifeline had no contract with any employee in which the employees agree to be denied overtime compensation. Lifeline's written contracts prohibited any employee from working more than 40 hours per week to avoid overtime obligations. Paragraph 10 also contains the false, racist, despicable assertion that Lifeline and I "sought to avoid paying overtime wages to employees by hiring individuals who had emigrated from Africa because they believed they were likely to be financially dependent on their job and, as a result, less likely to file a complaint with the U.S. Department of Labor regarding their unlawful pay practices." Not a crumb of direct or circumstantial

evidence supports that racist assertion. Indeed, Jerrell Saddler, the Declarant in Exhibit B, was responsible for hiring decisions during his employment with Lifeline, which ended in April 2024.

21. Marin Declaration, Exhibit A, paragraph 11 is false.
22. Marin Declaration, Exhibit A, paragraph 12, is false. I have never directed employees to falsify payroll records.
23. Marin Declaration, Exhibit A, paragraphs 15-16, are false or misleading. Lifeline, Inc. has no access to its QuickBooks' payroll records because its former accountant, who now conspires with Jerrell Saddler, Francis Awoyera & Associates, refuses to provide them. I am seeking the QuickBooks Data Files for Lifeline in litigation with Francis Awoyera & Associates and when I receive them, I will share them with U.S. DOL.
24. Marin Declaration, Exhibit A, paragraph 20, is false.
25. Marin Declaration, Exhibit A, paragraph 21 is all hearsay and a complete concoction of Marin's faceless, anonymous confidential informants.
26. Marin Declaration, Exhibit A, paragraph 23 is false to the best of our knowledge. We have no evidence that a Lifeline employee has been terminated since April 2024.
27. Marin Declaration, para. 26 is false and misleading. The working email accounts owned by Lifeline (they were not personal email accounts) were searched by me in the process of terminating the Lifeline-Go Daddy account of David Jenkins, who had been fired by Lifeline because he was working for a competitor, KBEC, using Lifeline's email on Lifeline's time. To my dismay in searching Lifeline's Go Daddy account and Jenkins' use, I discovered many Lifeline employees were communicating

and doing work for Lifeline competitors, including KBEC Group, on Lifeline's time and dime as elaborated in paragraph 13 of this Declaration. I confronted the miscreant employees with their betrayals, including Jerrell Saddler, Bassey Norman, Rebecca Coker, Rosemond Agyepong, Ayodeji Odusanya, and Chigozi Nwosu and all shortly thereafter resigned or stopped coming to work for Lifeline, Inc. Attachment 7.

28. Marin Declaration, Exhibit A, paragraph 27, is a complete lie.
29. Marin Declaration, Exhibit A, paragraph 28, is another whopping fabrication of Monica Marin's gang of faceless, anonymous informants. Among other things, the Declaration falsely asserts that I have filed "legal action" against employees who were participating in the U.S. DOL investigation of Lifeline. No such legal actions have been filed, and Monica Marin is unable to cite any case or court with identifying information to support her lie.
30. Marin Declaration, Exhibit A, paragraph 29, is a further complete fantasy of Monica Marin's faceless, anonymous informants. Angela Maiga is not Lifeline's Human Resources Director. I never asked her to file a petition in the District Court of Maryland for Prince George's County or any other court for a temporary peace order asserting a false accusation of "stalking" against a former employee at Lifeline's Maryland office location *after* Defendants had requested the former employee appear at their office to receive a check.

I declare under penalty of perjury that the foregoing is true and correct.

A handwritten signature in black ink, appearing to read "R. Makinde". The signature is fluid and cursive, with a large capital 'R' at the beginning.

Rhoda Makinde

Executed: August 23, 2024.

ATTACHMENT 1

Contact Information

AGING IN MOTION, INC.

1401 NEW YORK AVE NE APT 581
WASHINGTON, DC 20002-1843

Phone: 202-222-2222

Fax: _____

Taxonomy Code	Specialty	Code
*	Developmental Disabilities	261QD1600X
	Adult Day Care	261QA0600X
	Case Management	251B00000X
	Community/Behavioral Health	251S00000X
	Day Training, Developmentally Disabled Services	251C00000X
	Home Health	251E00000X
	In Home Supportive Care	253Z00000X
	Respite Care	385H00000X

* Indicates primary specialty

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From npidb.org - d.
AGING IN M...

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NPI profile & details for AGING IN MOTION, INC.

NPI Number 1033992870

Legal business name AGING IN MOTION, INC.

LBN

Authorized official J SADDLER - (CEO)

Entity Organization

Organization subpart No

Enumeration date 08/16/2023

Last updated	01/24/2024 - About 7 months ago
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sole proprietor¹ Not specified

Identifiers 2/2

Washington Area Clinical Center
Accepting New Patients - Mental Health Services

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ATTACHMENT 2

om: BambooHR <notifications@app.bamboohr.com>
ate: Mon, Oct 2, 2023 at 8:54 AM
bject: Welcome David Jenkins to KBEC Group Inc.
>; <gbengadd2@gmail.com>

Welcome David Jenkins!

David is joining us as QIDP Program Specialist (DDS)

David Jenkins

QIDP Program Specialist (DDS)

Central Office

Hey Team,

We are happy to have David Jenkins join us as QIDP Program Specialist (DDS). David's first day is today, so please take the time to say hi and welcome David to the team.

Get to Know David:

What is your position title?

QIDP

What are you looking forward to with working with KBEC Group, Inc.?

I am looking forward to working with exceptional people that are trying to help individuals in the community.

D. Ryland

David Jenkins <david.jenkins@lifelineincdc.org>

Tue 12/19/2023 12:17 PM

To:david.jenkins@kbecgroup.com <david.jenkins@kbecgroup.com>

1 attachments (1,005 KB)

doc01694220231218162043.pdf;

Sent from my Verizon, Samsung Galaxy smartphone

Get [Outlook for Android](#)

From: Ayodeji Odusanya <ayodeji.odusanya@lifelineincdc.org>

Sent: Monday, December 18, 2023 4:20:46 PM

To: David Jenkins <david.jenkins@lifelineincdc.org>

Subject:

CS 4004i

[00:17:c8:e0:24:d7]

D. Ryland

KBE Group, Inc.

Individual Name
Medicaid Number
Date of Birth

Dereka Ryland-Henry

10/08/2002

Consultation Form
Appointment Date
Time12/19/2023 01:00 PM - 02:00 PM
(US/Eastern)

Time Zone

US/Eastern

Individual
Program
Medicare Number
ConsultantDereka Ryland-Henry, 7047196
Supported Living
Other: CHILDREN HOSPITAL

Birth Date

10/08/2002

Medicaid Number
Specialty

PULMONARY

Reason for
Appointment

Other - PT WITH DIAGNOSIS OF ASTHMA, EXAM AND TREATMENT

Address

111, MICHIGAN AVENUE, NW, WDC, DC 20101, USA, Ph: 888-884-2327

Other Medical
Information

Dietary Guidelines

None

Allergies

None

Current Medications

Medications	Give Amount / Quantity	Frequency	Begin Date	End Date	Prescriber	Time Zone
ALBUTEROL INA 10 MCg INHALER - Inhaler, Inhaler - (Other)	Inhale 2 puffs as every 4hrs needed for cough	1inhale	07/20/2023		Rafic Jemah / Dr.	US/Eastern
BENZOYL PEROXIDE 10% GEL - topical - (Scheduled (Medication))	Apply to the affected area		07/20/2023		Rafic Jemah / Dr.	US/Eastern
FLOVENT HFA INHALER - Inhaler, Inhaler - (Scheduled (Treatment))	Inhale infections in your mouth or throat (thrush). Weakened immune system and increased chance of getting infections (immunocompromise). Reduced sinus function. Serious allergic reaction. Bone marrow or weakness (osteoporosis)	1inhale	07/20/2023		Rafic Jemah / Dr.	US/Eastern
LEVONOR-ETH ESTRAD 0.15- 0.03 Tab	Indications/Purpose: Birth control SIDE EFFECTS: Absent, missed, or irregular menstrual periods. Anxiety Bloody stools. Breast tenderness.	1 tab by month			Rafic Jemah / Dr.	US/Eastern



Individual Name Dereka Ryland-Henry
 Medicaid Number
 Date of Birth 10/08/2002

Consultation Form

Appointment Date	12/18/2023 01:00 PM - 02:00 PM	Time Zone	US/Eastern
Time	(US/Eastern)		
Individual Program	Dereka Ryland-Henry, 7047196	Birth Date	10/08/2002
Medicare Number	Supported Living	Medicaid Number	
Consultant	Other: CHILDREN HOSPITAL	Specialty	PULMONARY
Reason for Appointment	Other - PT WITH DIAGNOSIS OF ASTHMA, EXAM AND TREATMENT.		
Address	111, MICHIGAN AVENUE, NW, WDC, DC 20010, USA, Ph: 888-884-2327		
Other Medical Information			
Dietary Guidelines			
Allergies	None		
Current Medications			

Medications		Give Amount / Quantity	Frequency	Begin Date	End Date	Prescriber	Time Zone
ALBUTEROL HFA 90 MCG INHALER - Inhalant, Inhaled - (Other)	Strength: 90mcg Indication/Purpose: Cough /Wheezing / Short of breathness SIDE EFFECTS :Nervousness or shakiness, Headache, Throat or nasal irritation, and Muscle aches.	1Inhalant	inhale 2 puffs as every 4hrs needed for cough	07/20/2023		Rafic Jarrah / Dr.	US/Eastern
BENZOYL PEROXIDE 10% GEL - Topical - (Scheduled (Medication))	Strength: 10%Application Indication/Purpose: ACNE SIDE EFFECTS : Dry skin , Peeling of red skin, skin irritation		Apply to the affected area	07/20/2023		Rafic Jarrah / Dr.	US/Eastern
FLOVENT HFA INHALER - Inhalant, Inhaled - (Scheduled (Treatment))	Indication/Purpose: Asthma SIDE EFFECTS : Fungal infections in your mouth or throat (thrush) ,Weakened immune system and increased chance of getting infections (immunosuppression). Reduced adrenal function ,Serious allergic reaction , Bone thinning or weakness (osteoporosis)	1Inhalant	inhale 1 puff twice daily	07/20/2023		Rafic Jarrah / Dr.	US/Eastern
LEVONOR-ETH ESTRAD 0.15-0.03 - Tablet, Oral (mouth) - (Other)	Strength: 0.15-0.03mg Indication/Purpose: Birth control SIDE EFFECTS :Absent, missed, or irregular menstrual periods ,Anxiety ,Bloody stools , Breast tenderness, enlargement, discharge. Changes in skin color, pain, tenderness, or swelling of the foot or leg. chest pain or discomfort. clay-colored stools. dark or cloudy urine.	28Tablet	1 tab by mouth once daily	07/20/2023		Rafic Jarrah / Dr.	US/Eastern
MUPIROCIN 2% CREAM - Creams, Topical - (PRN (Treatment))	Strength: 2%Application Indication/Purpose: Hidradenitis SIDE EFFECTS :Burning, Stinging, Pain, Itching, Rash, Redness, Dryness, Tenderness, or Swelling of the treated skin	1Creams	apply to the affected area 3 times daily as needed	07/20/2023		Rafic Jarrah / Dr.	US/Eastern

Vital Signs



Individual Name Dereka Ryland-Henry
 Medicaid Number
 Date of Birth 10/08/2002

Date	Temperature		Pulse & Oxygen Saturation			Respiration		Blood Pressure			Time Zone
	Time	Value	Time	Pulse	Oxygen Saturation	Time	Value	Time	Systolic	Diastolic	
11/20/2023	12:04 pm	98.7	12:04 pm	94		12:04 pm	16	12:04 pm	109	69	US/Eastern

Findings/Recommendations (*Please write medication orders as a separate prescription)

Flovent 44mcg 2 puffs two times per day with spacer
 Albuterol 2-4 puffs with spacer as needed. for cough/wheezing / SOB
 Sleep study to screen for sleep apnea

Followup Appointment? Yes No If yes, date/time: Call 202-877-7854 to schedule follow up with Adult Pulmonary Medicine

Consultant/Prescriber Signature

Date Dec 18M, 2023

Reviewed by

Name	Title	Date
Name	Title	Date
Name	Title	Date

Individual Name Dereka Ryland-Henry
Medicaid Number
Date of Birth 10/08/2002

Appointment Date 12/18/2023 01:00 PM - 02:00 PM
Time (US/Eastern) Individual Dereka Ryland-Henry, 7047196

Birth Date 10/08/2002 Program Supported Living

Medicare Number
Consultant Other: CHILDREN HOSPITAL Medicaid Number
Specialty PULMONARY

Consultant/Prescriber Signature

Date



Curtis Cole

Patrice Newman <pnewman@kbecgroup.com>

Fri 3/4/2022 1:12 PM

To:David Jenkins <david.jenkins@lifelineincdc.org>

Cc:Reginald Rollins <rrollins@kbecgroup.com>;Michelle Lester-Barlow <mlester-barlow@kbecgroup.com>;Drew Berry <dberry@kbecgroup.com>

Mr. Jenkins,

I have been trying to contact you by phone to arrange that KBEC Group, Inc will take over provider services regarding Curtis Cole on Sunday, March 6, 2022 at 2pm. I noticed his medications and documents are kept in a safe in the living room. Will Lifeline continue to let him use this until he vacates the apartment? Can you please confirm that you have received this email.

Patrice Newman

KBEC Group, Inc
3230 Pennsylvania Avenue, SE
Suite 200
Washington, DC 20020
202.550.9679 (mobile)
202.263.8803 (fax)

This e-mail transmission may contain information that is proprietary, privileged and/or confidential and is intended exclusively for the person(s) to whom it is addressed. Any use, copying, retention, or disclosure by any person other than the intended recipient or the intended recipient's designee is strictly prohibited. If you are not the intended recipient or their designee, please notify the sender immediately by return e-mail and delete all copies.

ATTACHMENT 3

Re: Final QA Report and Update

Rhoda Makinde <rhoda.makinde@lifelineincdc.com>

Tue 5/16/2023 3:21 PM

To:Jerrell Saddler <jerrell.saddler@lifelineincdc.org>;Chigozie Nwosu <chigozie.nwosu@lifelineincdc.org>;Bolanta Akande <bolanta.akande@lifelineincdc.com>;Frederick Adebayo <frederick.adebayo@lifelineincdc.com>

Good afternoon Mr. Jerrell,

This email is in response to your Final QA Report with the effective last date being May 19th. Lifeline is requesting for at least 4 weeks' notice for proper transition to any QA manager. Three days is not enough to transition. Moreso, I need to meet with all the QA team because I need to clarify with them how the tools are been used and get a better understanding on how the QA spreadsheet and tools work.

Let me know when it is okay to meet with the QA team. I'm available tomorrow at 2pm.

Regards,

Dr. Rhoda Makinde, M.B.Ch.B, Ph.D(Public Health)

Administrator

1615 Kenilworth Ave NE, Washington, DC 20019
5632 Annapolis Road, Suite 6, Bladensburg MD 20710
(202) 588-8036 (DC Office)
(202) 588-8038 (DC Fax)
(301) 927-7580 (MD Office)
(301) 927-7583 (MD Fax)
rhoda.makinde@lifelineincdc.com

.....Life is worth living

From: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Sent: Tuesday, May 16, 2023 12:59 PM

To: Chigozie Nwosu <chigozie.nwosu@lifelineincdc.org>; Bolanta Akande <bolanta.akande@lifelineincdc.com>; Frederick Adebayo <frederick.adebayo@lifelineincdc.com>

Cc: Rhoda Makinde <rhoda.makinde@lifelineincdc.com>

Subject: Final QA Report and Update

Good Afernoon Team:

Included in this email are the updated audited results from all programs, including HR and Incident Management. Effective, Friday, May 19, 2023; all external Audit functions will end and these tasks will be reassigned internally by the Director of Nursing.

Terrell will complete all incidents through Friday, May 19, 2023; including reviewing CRISP DC daily, receiving any notification of incidents from staff, entering incidents in DCCC, Investigation of Incidents and follow up.

The Incident process should be followed explicitly for all Incident Management Activities:

1. Review all notifications daily in Crisp DC.

2. Enter Incidents found into Allegheny and DCCC.
3. Initiate the Investigation by contacting the staff or beneficiary to confirm the incident.
4. Request the official Incident report from the Staffing Coordinator.
5. After created a communication note in Allegheny all details of the incidents should be entered including future preventative measures of the incident and RN follow up.
6. Space the entire completed Communication Note in the summary/closure section of the DCCC Incident report.
7. Once all area of the incident is completed the incident should be closed by hitting the submission button in DCCC.
8. Daily you should review any open Incident to ensure proper closure this includes:
 - a. Any Follow up from Case Management
 - b. Any Follow up requested by Liberty
9. A notification should be created in Allegheny providing notification that a hospitalization was logged to the Supervisory Nurse, Staffing Coordinator and Director of Nursing.
10. If you an incident are entered and you notice that staff has been clocking during the time of the hospitalization a notification should be created in Alleghany to include Mr. Jacque, Ms. Bolanta and Ms. Folasade. This will alert them to hold the Staff check in order to cancel the billing for the hospitalization period.
11. All incidents must be logged within 24 hours of the incident taking place.
12. The initial Communcation Note should be faxed to PCP informing him/her of the ER Visit or Hospitalization.

See attached completed Incident Report for reference.

Please find attached the updated census with missing notes to date; I will have the final report generated by Friday and Personnel Audit results to date.

Thank you,

Jerrell Saddler

Director of Programs

(301) 927-7580

(301) 927-7583 (Fax)

jerrell.saddler@lifelineincdc.org



HHA QA Invoice April 1-30, 2021

Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Mon 5/17/2021 7:45 AM

To:Rhoda Makinde <rhoda.makinde@lifelineincdc.com>;Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>;Adeola <Adeola.lifelineinc@gmail.com>

1 attachments (247 KB)

QA Invoice April 1-30, 2021.pdf;

Dr. Rhoda:

Please approved attached QA Monthly Invoice.

Thank you,

Jerrell

HHA QA Invoice April 1-30, 2021**Jerrell Saddler <jerrell.saddler@lifelineincdc.org>**

Mon 5/17/2021 7:45 AM

To:Rhoda Makinde <rhoda.makinde@lifelineincdc.com>;Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>;Adeola <Adeola.lifelineinc@gmail.com>

1 attachments (247 KB)

QA Invoice April 1-30, 2021.pdf;

Dr. Rhoda:

Please approved attached QA Monthly Invoice.

Thank you,

Jerrell



INVOICE

PR DC000084

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.

Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To	Invoice Date :	10 Jun 2021
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE Washington 20019 DC	Due Date :	10 Jun 2021

#	Item & Description	Qty	Rate	Amount
1	May 1-31, 2021 - QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options



Terms & Conditions

Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.

RE: June 2021 Invoice - Please Approve

Rhoda Makinde <rhoda.makinde@lifelineincdc.com>

Thu 7/15/2021 1:28 PM

To:Jerrell Saddler <jerrell.saddler@lifelineincdc.org>;Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>

Approved

Sent from my T-Mobile 5G Device

----- Original message -----

From: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Date: 7/15/21 1:17 PM (GMT-05:00)

To: Rhoda Makinde <rhoda.makinde@lifelineincdc.com>, Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>

Subject: June 2021 Invoice - Please Approve

From: JL Saddler <message-service@sender.zohoinvoice.com>

Date: Thursday, July 15, 2021 at 12:40 PM

To: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Subject: Invoice - PR DC000085 from Porter Ripley Consulting Services, Inc. - Sent Using Zoho Invoice

Dear Lifeline, Inc.,

Thank you for your business.

Your invoice PR DC000085 can be viewed, printed or downloaded as a PDF file from the link below. You can also choose to pay it online.

[Click to view Invoice](#)

We look forward to doing more business with you.

Regards,

jlsaddler.DC

Porter Ripley Consulting Services, Inc.

Powered by [Zoho Invoice](#)

RE: June 2021 Invoice - Please Approve

Rhoda Makinde <rhoda.makinde@lifelineincdc.com>

Thu 7/15/2021 1:28 PM

To:Jerrell Saddler <jerrell.saddler@lifelineincdc.org>;Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>

Approved

Sent from my T-Mobile 5G Device

----- Original message -----

From: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Date: 7/15/21 1:17 PM (GMT-05:00)

To: Rhoda Makinde <rhoda.makinde@lifelineincdc.com>, Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>

Subject: June 2021 Invoice - Please Approve

From: JL Saddler <message-service@sender.zohoinvoice.com>

Date: Thursday, July 15, 2021 at 12:40 PM

To: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Subject: Invoice - PR DC000085 from Porter Ripley Consulting Services, Inc. - Sent Using Zoho Invoice

Dear Lifeline, Inc.,

Thank you for your business.

Your invoice PR DC000085 can be viewed, printed or downloaded as a PDF file from the link below. You can also choose to pay it online.

[Click to view Invoice](#)

We look forward to doing more business with you.

Regards,

jlsaddler.DC

Porter Ripley Consulting Services, Inc.

Powered by [Zoho Invoice](#)

RE: QA HHA for July 1-31 2021 please approve

Rhoda Makinde <rhoda.makinde@lifelineincdc.com>

Tue 8/17/2021 5:47 PM

To:Jerrell Saddler <jerrell.saddler@lifelineincdc.org>;Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>

Approved

Sent from my T-Mobile 5G Device

----- Original message -----

From: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Date: 8/17/21 1:16 PM (GMT-05:00)

To: Rhoda Makinde <rhoda.makinde@lifelineincdc.com>, Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>

Subject: Re: QA HHA for July 1-31 2021 please approve

Please approve.

Jerrell Saddler

Director of Programs

(301) 927-7580

(301) 927-7583 (Fax)

jerrell.saddler@lifelineincdc.org



From: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Sent: Tuesday, August 10, 2021 3:41 PM

To: Rhoda Makinde <rhoda.makinde@lifelineincdc.com>; Adeola Oloniyo <adeola.oloniyo@lifelineincdc.org>

Subject: QA HHA for July 1-31 2021 please approve

Dr. Rhoda:

Please approve attached invoice.

Thank you,

Jerrell

[Get Outlook for iOS](#)



INVOICE

PR DC000082

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.

Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To	Invoice Date :	18 Apr 2021
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE Washington 20019 DC	Due Date :	18 Apr 2021

#	Item & Description	Qty	Rate	Amount
1	March 1-31, 2021 - QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options  

Terms & Conditions

Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.

HHA QA -March 1-31, 2021

Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Fri 4/30/2021 11:28 AM

To:Rhoda Makinde <rhoda.makinde@lifelineincdc.com>;Adeola <Adeola.lifelineinc@gmail.com>

1 attachments (247 KB)

HHA QA March 1-31, 2021.pdf;

Please Approve Attached Invoice.

Thank you,

Jerrell



INVOICE

PR DC000115

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.
Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To	Invoice Date :	18 Mar 2023
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE	Due Date :	18 Mar 2023
Washington		
20019 DC		

#	Item & Description	Qty	Rate	Amount
1	February 1-28, 2023 - QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options

Terms & Conditions

Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.



INVOICE

PR DC000111

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.

Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To

Lifeline, Inc.
1615 Kenilworth Avenue NE
Washington
20019 DC

Invoice Date : 18 Nov 2022

Terms : Due on Receipt

Due Date : 18 Nov 2022

#	Item & Description	Qty	Rate	Amount
1	October 1-31, 2022- QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total 2,500.00
				Total \$2,500.00
				Balance Due \$2,500.00

Notes

Thanks for your business.

Payment Options

Terms & Conditions
Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.

porter ripley



Compose



Inbox

2,552

**Jerrell Saddler** <jerrell.saddler@lifelineincdc.org>
to me, Adeola.

Starred

Snoozed

Drafts

40

More

[Get Outlook for iOS](#)

Labels

From: JL Saddler <message-service@zohoinvoice.com>**Sent:** Wednesday, November 23, 2022 2:54:41 PM**To:** Jerrell Saddler <jerrell.saddler@lifelineincdc.org>**Cc:** jl saddler.dc@gmail.com <jl saddler.dc@gmail.com>**Subject:** Invoice - PR DC000111 from Porter Ripley Consulting Services, Inc.

Dear Lifeline, Inc.,

Thank you for your business.

Your invoice PR DC000111 can be viewed, printed or downloaded as a PDF file from the link below. You can also choose to pay it online

[Click to view invoice](#)

We look forward to doing more business with you.

Regards,
jl saddler.DC
Porter Ripley Consulting Services, Inc.

Powered by Zoho

Gmail

porter ripley

X

Compose



Inbox 2,552

**Jerrell Saddler** <jerrell.saddler@lifelineincdc.org>
to Adeola, me, Rhoda

Starred

Snoozed

Drafts 40

More

Labels

Dr. Rhoda:

Please approve August 2021 QA Invoice.

Thank you,

Jerrell

From: JL Saddler <message-service@sender.zohoinvoice.com>**Date:** Friday, September 17, 2021 at 12:04 PM**To:** Jerrell Saddler <jerrell.saddler@lifelineincdc.org>**Cc:** jlsaddler.dc@gmail.com <jlsaddler.dc@gmail.com>**Subject:** Invoice - PR DC000089 from Porter Ripley Consulting Services, Inc. - Sent Using Zoho Invoice

Dear Lifeline, Inc..

Thank you for your business.

Your invoice PR DC000089 can be viewed, printed or downloaded as a PDF file from the link below. You can also choose to pay it online

[Click to view Invoice](#)

We look forward to doing more business with you.

Regards,
jlsaddler.DC

Gmail

porter ripley

X

Compose



Your invoice PR DC000110 can be viewed, printed or downloaded as a PDF file from the link below. You can also choose to pay it online

Inbox 2,552

[Click to view invoice](#)

Starred

We look forward to doing more business with you.

Snoozed

Drafts 40

Regards,
jlsaddler.DC
Porter Ripley Consulting Services, Inc.

More

Labels

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One attachment • Scanned by Gmail



Reply

Reply all

Forward





INVOICE

PR DC000110

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.
Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To	Invoice Date :	18 Oct 2022
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE Washington 20019 DC	Due Date :	18 Oct 2022

#	Item & Description	Qty	Rate	Amount
1	September 1-30- QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options  

Terms & Conditions

Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.

Gmail

porter ripley

X

Compose



Inbox 2,551
Starred
Snoozed
Drafts 40
More

Labels



Fw: Invoice - PR DC000115 from Porter Ripley Consulting Services, Inc. Inbox

Jerrell Saddler <jerrell.saddler@lifelineincdc.org>
to me Adeola

Jerrell Saddler**Director of Programs**

(301) 927-7580
(301) 927-7583 (Fax)
jerrell.saddler@lifelineincdc.org

From: JL Saddler <message-service@sender.zohoinvoice.com>
Sent: Monday, March 20, 2023 2:12 PM
To: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>
Cc: jlsaddler.dc@gmail.com <jlsaddler.dc@gmail.com>
Subject: Invoice - PR DC000115 from Porter Ripley Consulting Services, Inc.

Dear Lifeline, Inc.,

Thank you for your business.

Your invoice PR DC000115 can be viewed, printed or downloaded as a PDF file from the link below. You can also choose to pay it online

[Click to view Invoice](#)

We look forward to doing more business with you.



INVOICE

PR DC000108

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.
Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To	Invoice Date :	18 Sep 2022
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE	Due Date :	18 Sep 2022
Washington		
20019 DC		

#	Item & Description	Qty	Rate	Amount
1	August 1-1, 2022 - QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options  

Terms & Conditions

Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.



INVOICE

PR DC000089

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.

Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To
Lifeline, Inc.

1615 Kenilworth Avenue NE
Washington
20019 DC

Invoice Date : 17 Sep 2021
Terms : Custom
Due Date : 17 Sep 2021

#	Item & Description	Qty	Rate	Amount
1	August 1-31, 2021 - QA Services for HHA -Service Includes Virtual Monitoring by Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total 2,500.00
				Total \$2,500.00
				Balance Due \$2,500.00

Notes

Thanks for your business.

Terms & Conditions

Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.



INVOICE

PR DC000115

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.

Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To	Invoice Date :	18 Mar 2023
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE Washington 20019 DC	Due Date :	18 Mar 2023

#	Item & Description	Qty	Rate	Amount
1	February 1-28, 2023 - QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options

Terms & Conditions

Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.



INVOICE

PR DC000113

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.

Tax ID : 475297595
1401 New York Avenue NE
581
Washington District of Columbia 20002
U.S.A

Bill To	Invoice Date :	18 Jan 2023
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE Washington 20019 DC	Due Date :	18 Jan 2023

#	Item & Description	Qty	Rate	Amount
1	December 1-31, 2022 - QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options

Terms & Conditions
Terms & Conditions

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.



INVOICE

PR DC000108

**Balance Due
\$2,500.00**

Porter Ripley Consulting Services, Inc.

Tax ID : 475297595
 1401 New York Avenue NE
 581
 Washington District of Columbia 20002
 U.S.A

Bill To	Invoice Date :	18 Sep 2022
Lifeline, Inc.	Terms :	Due on Receipt
1615 Kenilworth Avenue NE Washington 20019 DC	Due Date :	18 Sep 2022

#	Item & Description	Qty	Rate	Amount
1	August 1-1, 2022 - QA Services for HHA -Service Includes Virtual Monitoring by Clinical Professionals with an Additional 28 hours of In-Person Monitoring per month.	1.00	2,500.00	2,500.00
				Sub Total
				2,500.00
				Total
				\$2,500.00
				Balance Due
				\$2,500.00

Notes

Thanks for your business.

Payment Options

Terms & Conditions

[Terms & Conditions](#)

Service includes virtual reviews by Clinical Professional and an additional 28 hours of in person monitoring per month.

LIFELINE INC

1615 KENILWORTH AVE
WASHINGTON, DC,20019-3862U.S. Bank
District of Columbia
15-0122/0540

4/1/2023

PAY TO THE Porter Ripley Consulting Services Inc
ORDER OF

Two Thousand Five Hundred and 00/100*****

**2,500.00
\$

DOLLARS

Porter Ripley Consulting
Services, Inc.

MEMO

Consulting fees April


R. M. Sander
AUTHORIZED SIGNATURE

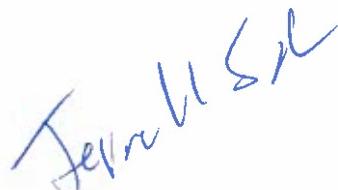
#026584# 10540012204 7174711106#

LIFELINE INC

026584

Porter Ripley Consulting Services Inc

Date	Type	Reference	Original Amt.	Balance Due	4/1/2023	Discount	Payment
4/1/2023	Bill		2,500.00	2,500.00			2,500.00
						Check Amount	2,500.00



100-10 Wells Fargo D Consulting fees April 2,500.00

LIFELINE INC
1615 KENILWORTH AVE
WASHINGTON, DC, 20019-3862

Wells Fargo Bank, N.A
District of Columbia
15-0122/CS40

026047

11/1/2022

PAY TO THE Porter Riplay Consulting Services Inc
ORDER OF
Two Thousand Five Hundred and 00/100*****
\$ **2,500.00
DOLLARS

Porter Riplay Consulting
Services, Inc.

R. Masinde MP
AUTHORIZED SIGNATURE

MEMO

Consultancy fee

026047 0540012201 7174711106

LIFELINE INC

026047

Porter Riplay Consulting Services Inc

Date	Type	Reference
11/1/2022	Bill	

Original Amt.	Balance Due	Discount	Payment
2,500.00	2,500.00		2,500.00
		Check Amount	2,500.00

ATTACHMENT 4

LIFELINE INC

Job Application Form

Job(s) for Which You Are Applying:

Date of Application: _____ First Available Date to Begin Work: _____

Contact Information

Last Name: SADDLER First Name: JERRIL Middle Initial: L

Address: 2100 Brooks Drive 311

City: Forestville State: MD Zip Code: 20877

Telephone: (202) 324-4661 "Daytime" Evening" | Cell _____

DOB 09/06/73 SSN 254-66-472 Driver's Lic/ID # _____ St ()

General Information

- Can you show proof of your eligibility to work in the United States? "Yes" No
- Are you the minimum working age of 18-years-old or older? "Yes" No
- Lifeline Inc facilities are smoke-free environments. Can you adhere to this policy? "Yes" No
- Are you a Lifeline Inc volunteer? "Yes, Now" "Yes, in the Past" No
- Have you ever been employed before by Lifeline Inc? "Yes" No
If yes, specify job held / dates of employment. _____ / _____
- Do you have friends or relatives already employed by Lifeline Inc? "Yes" No
If yes, list them and indicate relationship:

1. _____ 2. _____ 3. _____

If you answer a yes to any of the following three questions, please explain in space provided on page 4:

1. Do you have any physical, mental or medical conditions that would interfere with your ability
2. to perform the job for which you are applying? "Yes" No
3. Are you currently charged with or have you ever been convicted of any crime, or has your driver's license been suspended? "Yes" No
4. Have you ever been suspended or discharged from employment? "Yes" No

Education, Beginning With

Most Recent Year(s) School Degree and Major Did You Graduate?

Employment History, Beginning With Most Recent

Job Title: Senior Consultant Employed From 2-2015 To - Present
Responsibilities: Senior Consultant

Reason for Leaving:

Employer: Project Re Direct
Address: J 8666 16th Street, SS
Telephone : (_____) _____ Supervisor: Walter McBlaw

- May Lifeline Inc Contact This Employer? " Yes " No (Please provide reason in space provided on page 4)

Job Title: Director of Community Programs Employed From 05/2012 To 03/2016
Responsibilities: Pursue other opportunities

Reason for Leaving:

Employer: _____
Address: _____
Telephone : (_____) _____ Supervisor: _____

- May Lifeline Inc Contact This Employer? " Yes " No (Please provide reason in space provided on page 4)

Job Title: _____ Employed From _____ To _____
Responsibilities: _____

Reason for Leaving:

Employer: _____
Address: _____
Telephone : (_____) _____ Supervisor: _____

- May Lifeline Inc Contact This Employer? " Yes " No (Please provide reason in space provided on page 4)

Optional for applicants not required to do so

Special Skills

Describe special skills, experiences, qualifications or accomplishments.

See Resume

Describe your computer proficiency. List specific software and your level of experience using it.

See Resume

References

Provide two non-family references and indicate their relationship to you (e.g., employer, teacher, etc.). Each person listed should directly mail a letter of reference to Lifeline Inc at the address provided on page 4.

Name: _____ Relationship to You: _____

Address: _____

Daytime Telephone : (_____) _____ E-mail: _____

Name: _____ Relationship to You: _____

Address: _____

Daytime Telephone : (_____) _____ E-mail: _____

Name: _____ Relationship to you: _____

Address: _____

Daytime Telephone : (_____) _____ Email: _____

Statement of Understanding

I certify that the statements made in this application are correct and complete to the best of my knowledge. I understand that false, omitted or misleading information may result in rejection of this application or termination of subsequent employment. With the possible exception as indicated on page 2 of this application, I understand that Lifeline Inc may investigate all statements made on my application and release from liability former employers, institutions or persons providing such information to Lifeline Inc.

If accepted for employment with Lifeline Inc, I agree to abide by all of its rules, regulations, policies and procedures. If employed, I understand that I may terminate my employment at any time without notice or cause, and that Lifeline Inc may terminate or modify the employment relationship at any time without prior notice or cause. If employed, I understand that my employment is for no definite period of time and if terminated, Lifeline Inc is liable only for wages and benefits earned as of the date of termination.

Your Signature: _____ Date: _____

Right to Apply for Employment

Days & Hours you can work

Mon Tue Wed Thurs Fri Sat Sun

Lifeline Inc is an equal opportunity employer and considers applicants for all positions without regard to race, religion, gender, national origin, age, ancestry, sexual orientation, marital or veteran status, disability or any other legally protected status.

Attach

Resume and Any Other Relevant Materials.

Mail To:

Office Address

1615 Kenilworth Avenue NE

Washington, DC 20019

OFFICE USE ONLY FOR FACE TO FACE INTERVIEW			
DT.....	NT.....	PR.....	PF.....

Space below intentionally left blank for use of applicant to provide details on answers to application questions.

LifeLine Inc.

... Your Life Is Worth Living.

EMPLOYEE EMERGENCY CONTACT

EMPLOYEE NAME: Terrell L. Saddler

ADDRESS: 1401 New York Ave, NE WDC 20002

SSN: _____

PHONE NUMBER (202) 324-4661

Person(s) To Contact In Case Of Emergency

NAME: Susie M. Edwards

ADDRESS: _____

PHONE NUMBER (912) 437-4155 RELATIONSHIP Grandmother

NAME: _____

ADDRESS: _____

PHONE NUMBER (_____) _____ RELATIONSHIP _____

Lifeline Inc.

... Your Life Is Worth Living.

STATEMENT OF CONFIDENTIALITY

Please read the following statement and sign at the bottom.

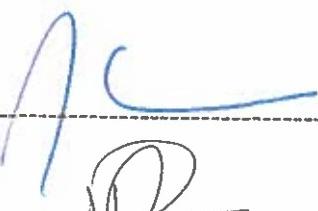
As an employee of Lifeline Inc., I have access to both the Agency and Clients information which are sensitive and confidential.

I understand that I cannot discuss Clients diagnosis, share or distribute any personal information verbally or written outside the Agency.

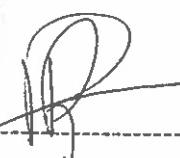
I understand I am authorized to share Clients information only to assigned Aides and Staff of Lifeline Inc., and I agree to abide by Lifeline Inc. Privacy Policy.

I understand that violation of this statement of confidentiality will result in a material breach of contract by me, and I may be subject to appropriate disciplinary actions, civil damages, and criminal prosecution under state law.

By signing below, I acknowledge that I have read and understood the above statement.

Sign Employee - 

Date - 09/20/17

Sign Supervisor - 

Date - 09/20/17

Lifeline Inc.

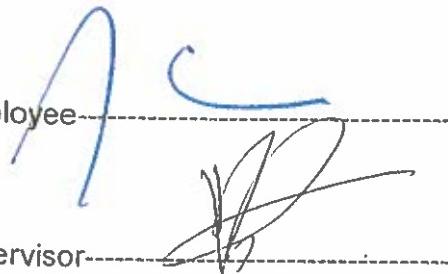
... Your Life Is Worth Living.

Acceptance Statement

I, the undersigned acknowledge that as part of my responsibility while working for Lifeline Inc, I might need to use my personal vehicle to transport my individual when needed to Medical Appointment or as assigned by my Employer.

By signing below, I acknowledge that I have read and understood the above statement.

Sign Employee-----



Date -----

9/20/2017

Sign Supervisor-----

Date -----

09/20/17



TRUST, QUALITY OF SERVICE, INNOVATION
LIFE IS WORTH LIVING WITH LIFELINE

LIFELINE
INCORPORATED

Acceptance Statement Form

I, Terrill Suddl, the undersigned acknowledge that Lifeline does not allow Employees to work more than forty (40) hours and therefore do not pay for overtime.

By signing below, I acknowledge that I have read and understood the above statement.

Sign Employee A

Date 20 Sept 17

Sign Supervisor J

Date 09/20/17

ATTACHMENT 5

Good Morning - My Transition

Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Mon 11/13/2023 7:18 AM

To:Rhoda Makinde <rhoda.makinde@lifelineincdc.com>

November 13, 2023

Rhoda Makinde, CEO
1615 Kenilworth Avenue NE
Washington, DC 20002

Dear Dr. Rhoda,

I hope this message finds you well. I wanted to speak with you in person; however, your schedule has been unavailable. I am writing to inform you of a significant change in my personal circumstances that impacts my ability to continue full-time with Lifeline. As the designated caregiver for my grandmother, my family commitments have increased, making it challenging for me to maintain my current work schedule.

However, I am committed to Lifeline and propose a transition to a part-time role, where I can offer my services remotely for at least 25 hours per week. In this capacity, I believe I can effectively manage the following responsibilities:

Home Health Agency (Kenilworth)

Presence for all Surveys (EPD, State, and others) with additional hours during that period.

Completion of all Incidents and Investigations for HHA Incidents.

Daily entry of Incidents for HHA.

Maintenance of an active Census for both State, EPD, and MCO HHA beneficiaries.

Timely reporting of Missing Monthly Visit Notes (MVN) Notes.

Timely reporting of expiring Plan of Care (POC).

Timely reporting of expiring Re-Certifications.

Timely reporting of Missing 62 Days notes.

Daily call handling for both DDS/HHA.

Training for Administrative Staff and New hires.

Resolution of escalated Beneficiary Issues.

Maintenance of rapport with Regulatory Agency Contacts.

Continuation of all Quality Assurance Processes to support overall operations.

DDS Medicaid Waiver (Bladensburg)

Presence for all Provider Certification Reviews.

Oversight of all Quality Assurance Activities

Completing Quarterly CIP

Responding to MCIS Issues

Communication of all Prior Authorization issues.

Oversight of the completion and review of all Quarterly Reports, ensuring timely submission as per regulation.

If this proposed transition does not align with the organization's needs, I am prepared to tender my resignation, effective Friday, November 17, 2023.

I am deeply grateful for the opportunity to have served Lifeline for the past eight years. The relationships I've built and the knowledge I've gained during this time are invaluable. I eagerly await your decision and am hopeful for a positive outcome that benefits both Lifeline and my personal circumstances.

Thank you for your understanding and consideration.

With kind regards, I remain

Jerrell Saddler

Director of Programs

(301) 927-7580

(301) 927-7583 (Fax)

jerrell.saddler@lifelineincdc.org



Re: Good Morning - My Transition

Rhoda Makinde <rhoda.makinde@lifelineincdc.com>

Thu 11/16/2023 3:36 PM

To:Jerrell Saddler <jerrell.saddler@lifelineincdc.org>

Cc:pmakinde@gmail.com <pmakinde@gmail.com>

Good afternoon Mr. Jerrell.

Lifeline has accepted your proposal as a part-time contractor with the following additional agreement to your terms:

1. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.
2. Increase in productivity, clientele, and Profit: The survival of an organization is dependent on maximizing profits from existing capabilities while recognizing and adjusting to the fact that what may work today, may not necessarily work in the future.

Your present position placed you as one of the leaders/top management staff within the Lifeline management team. Hence, note that for us to make or maintain our company's profitability, leaders must work effectively and efficiently to ensure an increase in the clientele of the organization annually.

However, leaders may sometimes struggle to adapt to their organization in response to change if they limit their focus to existing products and processes. This is why new opportunities must be explored while maintaining profitable business in the industry.

Understanding how to manage the balance between employees, adopting innovation, and maximizing short-term profits is critical to top management, ensuring a viable future for this organization. Therefore, an increase in productivity, clientele and profit is also part of your utmost responsibility.

Best regards,

Dr. Rhoda Makinde, M.B.Ch.B, Ph.D(Public Health)

Administrator

1615 Kenilworth Ave NE, Washington, DC 20019
5632 Annapolis Road, Suite 6, Bladensburg MD 20710
(202) 588-8036 (DC Office)
(202) 588-8038 (DC Fax)
(301) 927-7580 (MD Office)
(301) 927-7583 (MD Fax)
rhoda.makinde@lifelineincdc.com

From: Jerrell Saddler <jerrell.saddler@lifelineincdc.org>
Sent: Monday, November 13, 2023 7:18 AM
To: Rhoda Makinde <rhoda.makinde@lifelineincdc.com>
Subject: Good Morning - My Transition

November 13, 2023

Rhoda Makinde, CEO
1615 Kenilworth Avenue NE
Washington, DC 20002

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Thank you for your understanding and consideration.

With kind regards, I remain

Jerrell Saddler

Director of Programs

(301) 927-7580

(301) 927-7583 (Fax)

jerrell.saddler@lifelineincdc.org



ATTACHMENT 6

Heartfelt Apologies and Clarifications

Bassey Norman [REDACTED]

Thu 4/4/2024 8:40 PM

To:Rhoda Makinde <rhoda.makinde@lifelineincdc.com>
Cc:lifelinedc@yahoo.com <lifelinedc@yahoo.com>

Dear Dr. Rhoda,

I hope this Email finds you in good health and spirits.

I want to express my deepest apologies for any distress my actions may have caused you. It was never my intention to make you feel disrespected or undermined. My actions were born out of ignorance, not malice, and for that, I am profoundly sorry.

Lifeline has always been my top priority. Over the years, I've had numerous job opportunities come my way, but I turned them down because I valued my position at Lifeline above all else. The fear of disappointing you always loomed large in my decisions. It was only recently that I learned about the possibility of pursuing additional employment without compromising my responsibilities at Lifeline, something I noticed was common among other QIDP. This revelation came at a time when I was struggling with significant financial burdens, including daycare expenses for my child, car loans, rent, and other bills. Faced with these challenges and feeling isolated in my struggles, I found it difficult to approach you for assistance, especially knowing the challenges you were dealing with, including fraudulent check activities with company check.

The decision to accept another job was not made lightly but out of a desperate need to support my family financially. I assure you, it was never intended as a slight against Lifeline or an attempt to undermine your leadership.

I've heard concerns about a possible conspiracy or ill will towards you and the company by me, and I want to clarify unequivocally that I have never harbored such intentions. I swear on my life that my actions were not meant to harm Lifeline or take any clients away. My commitment to my duties has always been paramount, striving to ensure that my responsibilities are fulfilled with the utmost care and dedication.

I also realize and deeply regret the misuse of Lifeline's resources. It was a grave error in judgment, and I earnestly ask for your forgiveness.

Please understand that my actions were driven by necessity, not a lack of loyalty or respect. I value the opportunities I've had at Lifeline, and I am truly sorry for any pain or inconvenience I may have caused you. My hope is to find a path to reconciliation and to continue contributing positively to our shared goals.

With sincere apologies and the hope for your understanding,

Bassey Norman

Program coordinator

Lifeline Inc.

5632 Annapolis Road

Bladensburg MD 20710

301-927-7580

Cell: 202 - 480 - 1972

Case 8:24-cv-02345-PX Document 16 Filed 08/23/24

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ATTACHMENT 7

X V ⚡ NORMDINIX... ↪ □ ::
npidb.org

NPI Profile & details for NORMDINIX HEALTHCARE INC

NPI Number	1649906785
LBN Legal business name	NORMDINIX HEALTHCARE INC
Authorized official	NORMAN BASSEY - (CEO)
Entity	Organization
Organization subpart¹	No
Enumeration date	07/30/2022
Last updated	07/30/2022 - About 2 years ago
Identifiers	n/a

¹ Some organization health care providers are made up of components that furnish different types of health care or have separate physical locations where health care is furnished. These components and physical locations are not themselves legal entities, but are part of the organization health care provider (which is a legal entity). A covered organization provider may decide that its subparts (if it has any) should have their own NPI numbers. If a subpart conducts any HIPAA standard transactions on its own (e.g., separately from its parent), it must obtain its own NPI number.

1:42 ② ③ ④ ⑤ ⑥

◎ 5G UC 11.71%

NORMDINIX
HEALTHCARE INC

Developmental Disabilities

An entity, facility, or distinct part of a facility providing comprehensive, multidiscipline diagnostic, treatment, therapy, training, and counseling services to children with congenital disorders that precipitate developmental delays and in many instances mental deficiencies (e.g., Cerebral Palsy, metabolic disorders, Sturge-Weber Syndrome, etc.).



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